

HYDERABAD METRO RAIL LIMITED
(HMR, a State-owned Public Enterprise of Govt. of Telangana)



Notice No 11/HMR /EE-V/2018-19

Date: 27.06.2018

SHORT TENDER NOTICE

Sealed tenders are invited by the General Manager (Admin), Hyderabad Metro Rail Limited from experienced & reputed agencies for “**Providing Services of Personnel on Outsourcing basis for the period of One Year**” with the following scope of work and terms & conditions. The EMD shown is to be paid by D.D in favour of Managing Director, Hyderabad Metro Rail Limited, Hyderabad.

Details of Work:

SI No	NIT No	Name of the work	Estimated payment of salaries per month (Rs in lakh)
1.	11/HMR/EE-V/2018-19 dated: 27.06.2018	Providing Services of Personnel on Outsourcing basis for the period of One Year (for 2018-19)	0.60

SCHEDULE OF TENDER PROCESS:

1. Downloading of Tenders from : 27/06/2018,5.30PM
2. Submission of Tender- : 04/07/2018, 3PM
3. Opening of bids : 04/07/2018, 4PM

ELIGIBILITY CRITERIA AND REQUIRED COPIES OF DOCUMENTS:

The agency must fulfill the following eligibility criteria and produce copies of the following along with the bid.

- I. PAN card
- II. GST Registration
- III. ESI Registration
- IV. EPF Registration
- V. Engaging more than 40 personnel in a month of different services in at least (2) Government Organizations / P.S.U.s / Corporations in the last 3 years.
- VI. The annual turnover for last 3 years shall not be less than Rs 40.00 Lakhs (P.A) (Certificate from CA shall be enclosed).
- VII. Valid latest labor licence.
- VIII. Firm Registration

TERMS & CONDITIONS:

1. EMD @1% should be remitted along with tender application by Demand Draft in favour of Hyderabad Metro Rail Ltd.
2. EMD 1½% should be remitted at the time of the agreement through DD drawn in favour of Hyderabad Metro Rail Ltd.
3. The Managing Director, HMR reserves the right to reject any or all the tenders without assigning any reason.
4. Statutory recoveries as required to be paid by the outsourced agency and claim for reimbursement as per the eligibility in accordance with the rules/ regulations in force, vide GoTS Cir.Memo.No.15908-E/568/42/HRM-II/2016 and GOs issued from time to time.
5. The agency should quote the Tender percentage considering all the statutory payments (employer's contribution of ESI, EPF and Taxes) and tender will be based on the commission quoted.
6. Any further details can be had from the Office of the Metro Rail Bhavan, Rasoolpura, Secunderabad on any working day during the office hours.


Executive Engineer - V
Hyderabad Metro Rail Ltd